

Person Specification

The skills and experience the Tutor must have:

Essential:

- AET qualification or equivalent and familiar with producing schemes of work and lesson plans
- Be able to work as part of a successful team
- Effective communicator
- Have a willingness to undertake training and development
- Have an awareness of basic health and safety
- Be able to work to high standards
- Be confident to take the lead
- Experience in planning and organising
- Have good problem solving skills
- Have good IT skills
- Have good English skills both written and spoken
- Ability to maintain confidentiality
- Have a willingness to help with fundraising events

Desirable:

- Experience of working with the groups in question
- Have a full UK Driving License and access to a vehicle
- Work with individuals who display behaviours of concern
- Have an understanding of difficulties the groups in questions face
- Experience in course design

The kind of person we are looking for:

Essential:

- Able to use your own initiative
- Be approachable and non-judgemental
- Reliable and a good time keeper
- Creative and innovative
- Takes an interest in the people accessing the centre and shows commitment to the service
- Prepared to be flexible and adaptable in the way you work
- Be caring, patient and sensitive to the needs of the service user
- Enthusiastic and positive in your outlook
- Drive and commitment

Desirable: